
Critical Information About Fall Registration--FACULTY MEMO

2 messages

Cali Bell <bellcali@isu.edu>

Thu, Apr 1, 2010 at 10:22 AM

To: ccsupport@mm.isu.edu

Greetings!

This is the second of two emails sent to faculty memos yesterday telling them about the upcoming Fall 2010 Registration changes.

Any questions or concerns, please let me know.

Cali Bell
TIGERi Communications
Phone: 208 282-4446
Fax: 208 282-3673

----- Forwarded message -----

From: Cali Bell <bellcali@isu.edu>
Date: Wed, Mar 31, 2010 at 11:58 AM
Subject: Critical Information About Fall Registration
To: isumassmail@mm.isu.edu
Cc: David Alexander <alexdavi@isu.edu>, Marjanna Hulet <hulemarj@isu.edu>, Debra Shein <sheindeb@isu.edu>, Tony Lovgren <lovgtony@isu.edu>

Ron or Robert, Please send the following message to **faculty memos** as soon as possible. The from reply is: reginfo@isu.edu. If you have any questions or concerns, please let me know.

Thanks, Cali

Get ready! Registration for Fall 2010 classes using our new system begins soon!

New channels for faculty and advisors are now available in BengalWeb. Go to bengalweb.isu.edu, sign in, and click on the **Academics** tab to see them. *For all courses Fall 2010 and later: The tools provided in the new channels will replace the class management and advising features formerly provided through Faculty/Staff Tools.*

All faculty and advisors should familiarize themselves with the following critical information as soon as possible:

- **Using the Fall 2010 Class Schedule**
- **Viewing & Printing Your Class Rosters**
- **Managing Enrollment with Online Waitlists**
- **Granting Registration Overrides in BengalWeb**

Note: If permitted by departmental and college policies, individual faculty members will have the ability to grant overrides for prerequisites, corequisites, and other registrations restrictions *online*. Students blocked from registering for a course because of such restrictions will receive a message telling them to contact the instructor of record for that course if they believe the block should be overridden.

[Click here](#) to go to the *User's Guide to BengalWeb* to see full instructions. You can also access the *User's Guide* from within BengalWeb. Just click on the **How Do I** tab.

As you explore the new channels in BengalWeb, you will see that there are some additional new class management and advising tools that will be employed when Fall courses begin. Complete information on these easy-to-use features will be distributed before they are needed.

We expect this new system to be much better and more reliable than our old system. For example, there will be no more queues! However, we need your feedback to continue to improve this new system. Please contact the IT Service Desk at help@isu.edu, or call **282-HELP** (4357) for assistance or with suggestions.

Although at this point we do not anticipate any significant difficulties, we know you understand that when launching a new endeavor of this magnitude, occasionally some hiccups may occur. Help improve BengalWeb! Email help@isu.edu, or call **282-HELP** (4357) if you have questions.

Cali Bell <bellcali@isu.edu>
To: Debra Ronneburg <ronndebr@isu.edu>

Thu, Apr 1, 2010 at 10:24 AM

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